

# **U.S. DEPARTMENT OF COMMERCE CHARTER OF THE NOAA SCIENCE ADVISORY BOARD**

## **ESTABLISHMENT**

The Secretary of Commerce approved the establishment of the National Oceanic and Atmospheric Administration (NOAA) Science Advisory Board (SAB) on August 15, 1997. The Board was initially chartered under the Federal Advisory Committee Act, 5 U.S.C. App. 2, on September 25, 1997, with the General Services Administration's concurrence. The Secretary has determined the Board's continuance is in the public interest in connection with the performance of duties imposed by law on the Department.

## **OBJECTIVES AND DUTIES**

1. The SAB will advise the Under Secretary of Commerce for Oceans and Atmosphere (Under Secretary) on strategies for research, education, and application of science to operations and information services, so as to better understand and predict changes in Earth's environment and conserve and manage coastal and marine resources to meet the Nation's economic, social, and environmental needs.
2. The SAB will advise the Under Secretary on other matters upon request.
3. The SAB will submit reports to the Under Secretary.
4. The SAB will function solely as an advisory body, and will comply fully with the Federal Advisory Committee Act.
5. The SAB will conduct laboratory, cooperative institute, and program reviews, as requested.

## **MEMBERS AND CHAIRPERSON**

1. The SAB shall not exceed 15 members to be appointed by the Under Secretary to assure a balanced representation among preeminent scientists, engineers, educators, and science policy experts reflecting the full breadth of NOAA's areas of responsibility.
2. The Chairperson will be chosen by the Under Secretary, and may be asked to assist in the selection of other Board members from experts suggested by appropriate organizations (e.g., National Academy of Sciences, professional societies, university consortia, and NOAA line and program offices).
3. Members will be appointed for three-year terms, renewable once, and serve at the discretion of the Under Secretary. Vacancy appointments shall be for the remainder of the unexpired term of the vacancy, and shall be renewable twice if the unexpired term is less than one year. Members whose terms have expired may remain on the Board until a replacement is appointed.

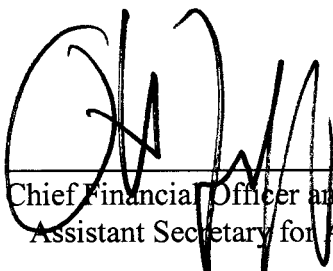
4. Members will be subject to ethical standards applicable to special government employees.
5. Members will be selected on a clear, standardized basis, in accordance with applicable Department of Commerce guidance.

#### **ADMINISTRATIVE PROVISIONS**

1. The SAB will report to the Under Secretary of Commerce for Oceans and Atmosphere.
2. The SAB will be staffed and coordinated through the SAB Executive Director's office located in the NOAA Office of Oceanic and Atmospheric Research.
3. The SAB will meet at least twice each year, except additional meetings may be called as deemed desirable by the Under Secretary or by the Chairperson.
4. Members of the SAB will not be compensated for their services, but will upon request be allowed travel and per diem expenses as authorized by 5 U.S.C. § 5701 et seq.
5. The annual cost of operating the SAB is estimated at \$340,000, which includes two person-years for staff support. This is exclusive of the cost of operating subcommittees, task forces, and working groups.
6. The SAB may establish such subcommittees of its members as may be necessary, subject to the provisions of the Department of Commerce Committee Management Handbook.
7. The SAB may establish task forces and working groups consisting of SAB members and/or experts as may be necessary, subject to the provisions of the Department of Commerce Committee Management Handbook.

#### **DURATION**

This charter shall terminate two years from the date of the filing of this charter with the appropriate U.S. Senate and House of Representatives Oversight Committees unless earlier terminated or renewed by proper authority.



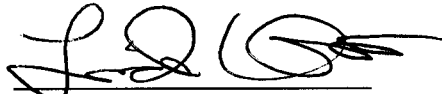
\_\_\_\_\_  
Chief Financial Officer and  
Assistant Secretary for Administration

08.09.05  
Date

Pursuant to subsection 9(c) of the Federal Advisory Committee Act, 5 U.S.C. App. 2, this charter was filed with the Chief Financial Officer and Assistant Secretary for Administration on August 9, 2005. On the same date, a copy was filed with the following committees of Congress, and a copy furnished to the Library of Congress:

- Senate Committee on Commerce, Science and Transportation
- Senate Finance Committee
- House Committee on Resources
- House Committee on Science

8-11-05  
Date

  
Linda K. Anadale  
Committee Management Officer  
U.S. Department of Commerce



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Chief Financial Officer and**  
**Assistant Secretary for Administration**  
Washington, D.C. 20230

AUG 11 2005

MEMORANDUM FOR Conrad C. Lautenbacher, Jr.  
Vice Admiral, U.S. Navy (Ret.)  
Under Secretary of Commerce  
for Oceans and Atmosphere

ATTENTION: James Arnold  
Committee Liaison Officer

FROM: *for* *John J. Phelan, III*  
John J. Phelan, III  
Director for Management and Organization

SUBJECT: Renewal Charter for the Science Advisory Board

Attached for your records and appropriate action is a copy of the approved charter for the subject advisory committee. The charter has been filed with the Congressional Oversight Committees and a copy furnished to the Library of Congress as required by law.

Attachment

cc: OGC (Barbara S. Fredericks)  
WHL (Christy G. Simon)



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Chief Financial Officer and**  
**Assistant Secretary for Administration**  
Washington, D.C. 20230

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